



Training Sessions and Resume Completion Process

YEP participants interested in the YEP Workforce Development Program must complete the following:

- Schedule a 15-minute virtual appointment with the Workforce Development Manager or with a YEP Representative to discuss employment goals.
- Attend three required training sessions within the following topic areas: *Career Exploration 101, How to Build a Strong Resume, Mock Interviewing 101, How to Search and Apply for Job Positions, Best Dress, and How to Present Yourself within an Interview and How to send thank you notes via email after an interview.*
- Create and upload a professional resume to your profile
- Setup a career profile on the YEP Workforce Dashboard
- Upload a professional photo
- Complete and return YEP Workforce Training Session and Resume Completion form to: workforce@amputee-coalition.org.

The YEP Workforce Development Program provides a range of services and programs to optimize summer job and internship opportunities. Stay connected with YEP Workforce Development Program by:

- Following us on: [AC Connect](#), @yep2022 on IG, @yep2022 on Tik Tok and youtube/@yep2022.
- Visiting our YEP [webpage](#) for updates on recent programs around developing resumes, interview skills, career, and professional development.
- Review the [Employment Resources Fact Sheet](#) to expand your knowledge of relevant disability-related topics and other career development opportunities with YEP Workforce Development Program throughout the year.